

**TO THE MEETING OF: THE PORTCHESTER CREMATORIUM JOINT COMMITTEE**

**ON: 13<sup>TH</sup> DECEMBER 2010**

**REPORT OF: ENGINEER AND SURVEYOR**

**1.0 MAINTENANCE - PROGRESS REPORT**

**1.1 PROGRESS AND FINANCIAL STATEMENT**

<b>Ref</b>	<b>Repairs &amp; Renewals Schemes</b>	<b>Progress Stage</b>	<b>Original Budget</b>	<b>Revised Budget</b>	<b>Actual Cost</b>	<b>Budget/Actual Variation Note +/- 20%</b>
1.9.01	Granite covers to bench seats	Completed	4,000	2,200	2,200	None
1.9.02	Replace marble inlay to cloister seats	Deferred	2,500	2,500		
1.9.03	Refurbish/redecorate Book of Remembrance fittings	On site	2,000	2,000		
1.9.04	Granite covers to wreath bays	Completed	15,000	14,929	14,929	None
1.9.05	Fire precaution installation works	Design	10,000	10,000		
1.9.06	Wreath marker support posts	Completed	3,500	1,845	1,845	None
1.9.07	Anti-vandalism precautionary works	Completed	6,000	6,000	5,670	None
1.9.08	DDA improvements to rear North Chapel	Completed	2,500	2,500	2,500	None

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1.9.09	Steam cleaning paving	Completed	1,500	1,500	1,540	None
1.9.10	Level access to North garden area	Scheme cancelled	5,000	0		
1.9.11	Surface water drainage imps to compactor area	Completed	2,500	2,380	2,380	None
1.9.12	Internal redecoration	Completed	3,500	3,500	3,705	None
1.9.13	Renew crematory suspended ceiling tiles	Completed	1,500	1,500	2,134	Grid to ceiling required replacement
1.9.14	Refurbish Book of Remembrance	Scheme cancelled	3,000	0		
1.9.15	Refurbishment of intruder alarm system	Completed	0	0	4,150	Vired from 1.9.10
1.10.01	Wreath marker posts supports	Completed	1,200	884	884	
1.10.02	Water feature surface repair and curved drain	Reviewing scheme – being re-tendered	12,500			
1.10.03	Litter bins and signage by Remembrance Garden	Completed	3,300	2,685	2,685	None
1.10.04	Replace vinyl flooring to public toilets	Completed	3,500	1,996	1,996	None
1.10.05	Internal redecoration of Mess Room including floor	Completed	5,000	4,439	4,439	None
1.10.06	White lining to car park	Completed	1,500	800	800	None
1.10.07	Steam clean paving (rolling programme)	Completed	2,000	895	895	None

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1.10.08	Remove lectern and provide interpretation panel	Completed	4,000	1,670	1,670	Scheme varied
1.10.09	North Chapel internal redecoration	Completed	5,000	4,500	4,500	None
1.10.10	Internal redecoration (rolling programme)	Completed	4,500	4,124	4,124	None
1.10.11	Clean out and decorate Cloister roof lights	Completed	2,500	2,980	2,980	None
1.10.12	External redecoration	Completed	4,000	5,667	5,667	Increased scope of work
1.10.13	Granite covers to Wreath Bays (rolling programme)	Tender	10,000	11,000		
1.10.14	Hearth repair works to Cremator Nr 2	Completed	6,000	3,238	3,238	None
1.10.15	Gardeners Compound facility	Design	10,500			
2.10.01	Mercury Abatement EPA Phase 2	Tender	1,115,000	1,513,947		Reference Review Board

Note

Actual cost excludes standard VAT or unreclaimable VAT.

## 1.2 RECOMMENDATION

The Committee is recommended to note the contents of this report.

## 1.3 BACKGROUND PAPERS

Nil